



Homeschool Workshops

Welcome to Homeschool Workshops at the Memphis Zoo! Enclosed, you will find your program receipt. Please check your receipt for correct date and time. Then, read over the following important information before coming to class. Do not hesitate to contact us at 901.333.6600 with any questions.

RESERVATION AND CANCELLATION POLICY

- Full payment is required at time of reservation. Your reservation is not confirmed until we have received full payment.
- Cancellations made **prior to one (1) week** before the event will forfeit 50% of the program cost.
- Cancellations made **within one (1) week** of the event will not receive a refund.
- **No-shows** will not receive a refund.
- The Memphis Zoo reserves the right to cancel a class that does not fill or to reschedule due to inclement weather. There will be no refunds if you cannot attend the rescheduled class.

DROP-OFF & PICK-UP

- Show your receipt at the Membership Gate to get into the Zoo, then walk your child to the Education classrooms located on the right side of the courtyard.
- Drop-off and pick-up will take place in your child's classroom. Drop your child off in the classroom **no earlier** than 9:50 a.m. (class begins at 10:00 a.m.), and make arrangements to have your child picked up by 2:00 p.m.
- You are required to sign your child in and out.
- **Adults authorized to pick up your child must be listed on the release form, and they must show a photo ID each day.**

OTHER IMPORTANT INFORMATION

- Children should dress for the weather and wear comfortable shoes (no flip-flops or shoes with wheels), as **we will go outside even on rainy days.**
- Each child must bring a non-microwavable, non-refrigerated lunch.

POLICIES

- Policies regarding child illness, inclement weather, and behavior can be found on the Memphis Zoo website at: www.memphiszoo.org/education. It is extremely important that you review these policies and procedures before the program.
- The Zoo requires that parents fill out a medical consent form for each child dropped off for an Education program. This form can also be found at our website: www.memphiszoo.org/education. **Please bring the completed form with your child to the program.** ANY adults authorized to pick up your child must be listed on this release form and will be required to show picture identification.

Thank you for your support of the Memphis Zoo's Homeschool Workshops. We look forward to seeing you soon!

The Memphis Zoo Education Department